FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: S00147946 **Type of Permit:** STILL **Release Date:** 02/05/2019

Production Company POPSUGAR

Insured Company Name POPSUGAR
Contact Phone No. 1 310-483-9447
Contact Phone No. 2
Fax
Address 3523 EASTHAM DRIVE
CULVER CITY, California 90232

Production Title POPSUGAR X BROOKS

Type of Production Still Photo

Producer Cassie Doyle

Director Kat Borchart

1st AD Ross Morrison

Production Manager Semir Hajdarevic

FilmL.A. Coordinator Cody Penwell

Location Manager Cassie Doyle
Primary Phone Mobile - 816-332-1648
Secondary Phone

Location Assistant Colleen Lennon
Primary Phone Mobile - 781-254-6079
Secondary Phone

Fees

FILMLA NON-REFUNDABLE STILL APPLICATION FEE	$65.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$342.00
LA CITY DEPT OF REC AND PARKS STILL PHOTO USE FEE 1-14 PERSONS	$75.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$76.00

Total Permit Fee $558.00

Number of Locations 1

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Summary Information — Location

Permit Number	S00147946	**Location Manager**	Cassie Doyle
Production Company	POPSUGAR	Primary Phone	Mobile - 816-332-1648
Insured Company	POPSUGAR	Secondary Phone	
Production Title	POPSUGAR X BROOKS		

Location Address 4730 Crystal Springs Dr, Los Angeles, CA, 90027

Location Name GRIFFITH PARK

Location Type Park

Film Dates 2/6/2019 - 2/6/2019 09:00 - 18:00 1 day

Open or Closed to the Public Open

Generic Conditions

*Certain service and personnel fees required by jurisdictional agencies are not collected by FilmL.A. Any such fees must be paid directly to the appropriate agency, and a separate invoice will be provided to the permittee.
*LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.
All vehicles must be parked on private property
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic

Please see attached document S00147946-Park_Guidelines.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	1

Personnel on Location

Type	Quantity
Cast	1
Crew	7
Spot Check	1

Filming Activities Equipment on sidewalk & street; Exterior establishing shots; Exterior models against scenery; Handheld equipment; Activity in Cedar Grove & Vista Del Valle;

Jurisdiction **Political:** Los Angeles City - **Police:** Los Angeles **Fire:** Los Angeles City

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Council District 04 — Police Department

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Approvals

LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE	Angelica Valdez
LOS ANGELES CITY POLICE DEPARTMENT	Richard Priest

Coordinator Note

REF: 63956
CEDAR GROVE & VISTA DEL VALLE
DATE: 2/6/19
TIME: 9AM - 6PM (1 MONITOR - 1 SHIFT)

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

Parking Notes
We will have one sprinter van which we will store EQ in and will eat in.

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PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

CEDAR GROVE & VISTA DEL VALLE

- **Ok to take still photography in Cedar Grove on 2/6/19 (see plot plan).**
- **Ok to have handheld equipment; cameras, tripod and light.**
- **Ok to have a sprinter van on Vista Del Valle (see plot plan).**
- **Not approved to have a catering setup, ok to bring own lunch.**
- **Must adhere to 1st priority 63980.**
- **No Catering in Cedar Grove.**
- **No wires or equipment on newly planted trees.**
- **No parking in red zones or in front of fire exits or fire hydrants and definitely no blocking of traffic.**
- **Company may not trim foliage onsite.**
- **Does NOT have exclusive use of the park.**
- **NO heavy equipment allowed on the grass.**
- **NO vehicles allowed on the grass at all times.**
- **NOT allowed to close off any access areas to and from the park.**
- **Must not close off the parking lot, must allow cars to be able to drive thru at all times.**
- **Ok to do two-minute pedestrian control while cameras are rolling.**
- **NOT allowed to film any patron unless given permission with written consent.**
- **Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office.**
- Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.
- Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- Film permits do not provide exclusive use of a park or recreation area.

NOT A PERMIT

- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

S-147946
(POPSUGAR – POPSUGAR X BROOKS)
CEDAR GROVE & VISTA DEL VALLE

NOT A PERMIT